

# Pasos para registrarte en el examen TOEFL iBT

## (fechas públicas)



### Welcome to TOEFL Registration

#### Important Notifications

- **An Enhanced TOEFL iBT® Test.** Starting July 26, 2023, TOEFL iBT tests have a shorter test time and enhanced experience. **TOEFL iBT®** prep materials are also being updated to reflect these changes. [Learn more.](#)
- **Home Edition Testing for Mainland China.** Test takers in mainland China must first purchase a test voucher before registering for the TOEFL iBT Home Edition. See details on the [official TOEFL website for China.](#)
- **TOEFL iBT Paper Edition.** The TOEFL iBT Paper

#### Sign In

Username \* [Forgot Username](#)

Username is required

Remember Username

Password \* [Forgot Password](#)

Password is required

Sign In

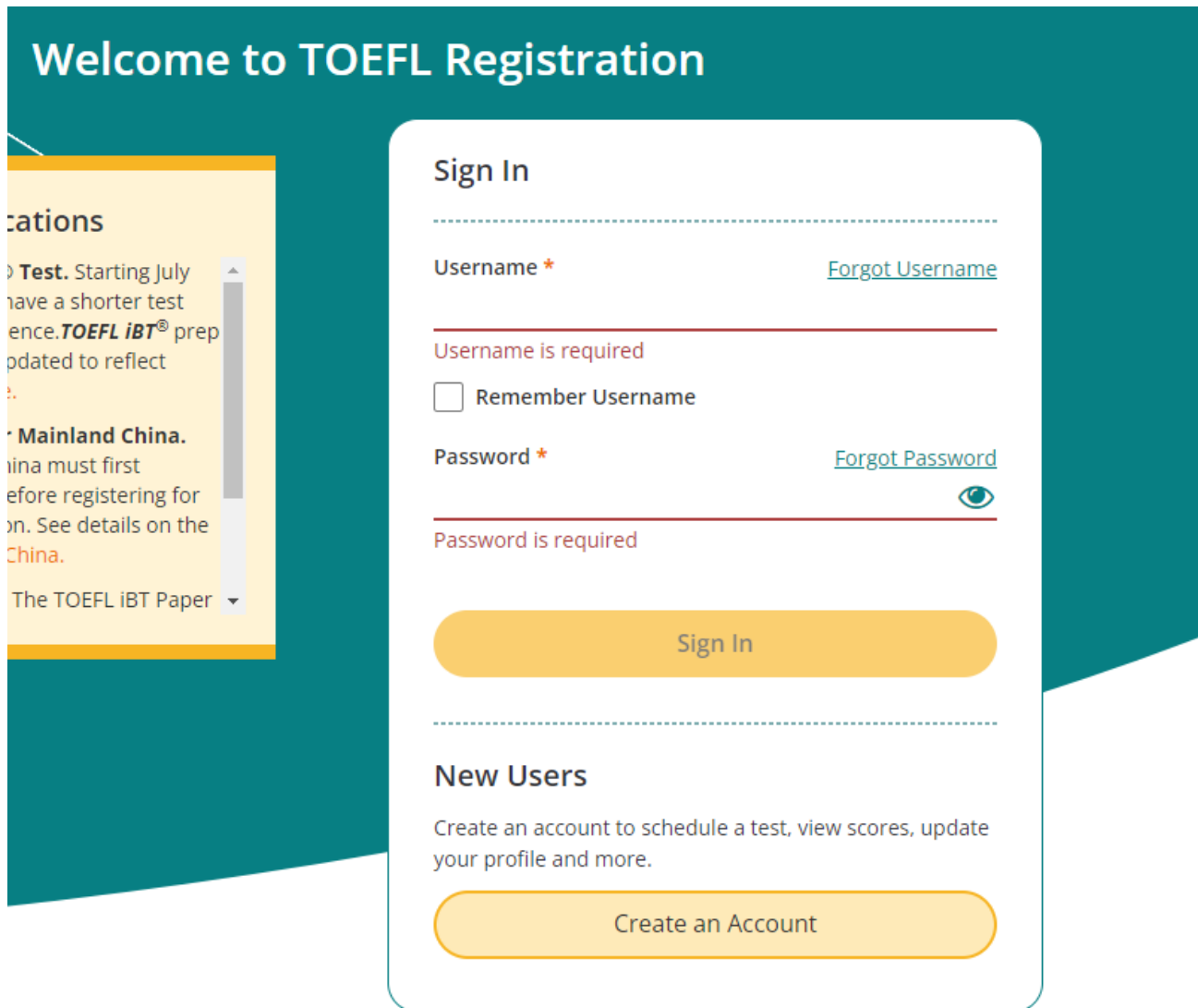
#### New Users

Create an account to schedule a test, view scores, update your profile and more.

Create an Account

1. Crea tu cuenta en [https://v2.ereg.ets.org/ereg/public/jump?\\_p=TEL](https://v2.ereg.ets.org/ereg/public/jump?_p=TEL)

Si ya tienes cuenta, accede con tus credenciales y ves al paso 6.



**Welcome to TOEFL Registration**

**Sign In**

Username \* [Forgot Username](#)

Username is required

Remember Username

Password \* [Forgot Password](#)

Password is required

**Sign In**


**New Users**



Create an account to schedule a test, view scores, update your profile and more.

**Create an Account**


**Importante!** Es necesario realizar todos los pasos que se muestran en este manual, para obtener el descuento de 10\$ sobre la matrícula.

2. **Completa con todos los datos solicitados**, para crear tu perfil. Se te pedirá información personal; nombre, apellidos, fecha nacimiento, domicilio, teléfono, nombre de usuario y contraseña para crear tu cuenta, etc.







Create an Account




Your name must match the ID you show when taking the test.


**ID Requirements**




Use your account to conveniently register for a test and check scores.



When ready, your test scores will be mailed to this address.



We will send you important updates about your tests and scores.



This information helps ETS create that our assessments are fair to all test-takers around the world.

**First/Given Name\*** ?

Check box if you do not have a first/given name or last/family name.

**Middle Name** ?

**Last/Family Name\*** ?

**Gender\*** ?

Select ▼

**Date of Birth\*** ?

Month ? Day ? Year ?

Month ▼ Day ▼ Year ▼

**User Name\*** ?

**Password\*** ?

**Confirm Password\***

**Country/Location\***

Select ▼

**Address Line 1\*** ?

Address Line 2

I need more address lines.

**City\*** ?

State/Province/Territory

**Postal Code** ?

**Primary Phone\*** ?

**Country Code\***

Select ▼

**Email Address\*** ?

Send me important notifications through text messages in addition to e-mails.

Send me updates and special offers about ETS products and services.

**Your Native Language\***

Select ▼

**Country of Citizenship\***

Select ▼

**Country of Birth\***

Select ▼

Continue

### 3. Completa con la siguiente información solicitada:

## Search Service

### TOEFL Search Service

The free TOEFL Search Service matches prospective students with participating colleges, universities, post-graduate schools and other educational institutions. If you match the recruitment profile of a participating institution/organization, you may be sent information about programs of study, admissions requirements, financial aid opportunities, fellowships and other education opportunities.

#### How your personal information will be used:

[Print](#)

#### Terms and Conditions

If you participate in the TOEFL Search Service, your background information, contact information and, if you have taken the TOEFL test, the broad score bands in which your test scores fall will be added to the Search Service database so that participating institutions can locate you.

#### Information provided to participating schools about you may include any of the following:

- personal information-address, gender, ethnic background, citizenship status, telephone number and email address.
- educational background and objectives-current level of study, amount of study in English, future level

#### Do you want to sign up for the TOEFL Search Service?\*

- Yes, sign me up for the free search service and I agree to the terms and conditions above.
- No, thanks.

[Back](#)[Continue](#)

4. En esta página se te pedirá que **revises la información personal** introducida en el paso 2 y que **acespes los Términos y Condiciones** del website, propiedad de ETS.

## Review and Submit



Please review the entered information below.

Make sure the information you entered exactly matches the identification document(s) you will bring with you to the test center.

 Print

### ACKNOWLEDGMENT

This Acknowledgment, including the Privacy Notice at <https://www.ets.org/legal/privacy>, contains the terms and conditions between you and Educational Testing Service ("ETS," "we," "us," "our") regarding the ETS test you are now registering for and/or the testing products and services you are now requesting (these are together referred to as "Testing Services"). It applies to all actions you take regarding the Testing Services, including creating an online account, providing survey information regarding a test that you take, requesting one of our services relating to the test and completing a test or product order and providing payment information.

I acknowledge and understand the terms and conditions outlined in the Acknowledgement and agree to the [ETS Terms and Conditions](#), [Privacy and Security Policy](#) and [ETS Privacy and Information Security Policy for Test Takers](#).

BACK

SUBMIT

5. Tu cuenta se ha creado con éxito! Ahora debes **iniciar sesión** con tus credenciales, que elegiste en el paso 2.

## Your Account Has Been Created!



Sign In to My TOEFL Home



6. Una vez entres con tu perfil, selecciona la opción “**Register for a test**” que encontrarás en la página principal.

ETS ID: 2PE01E51

## My TOEFL Home

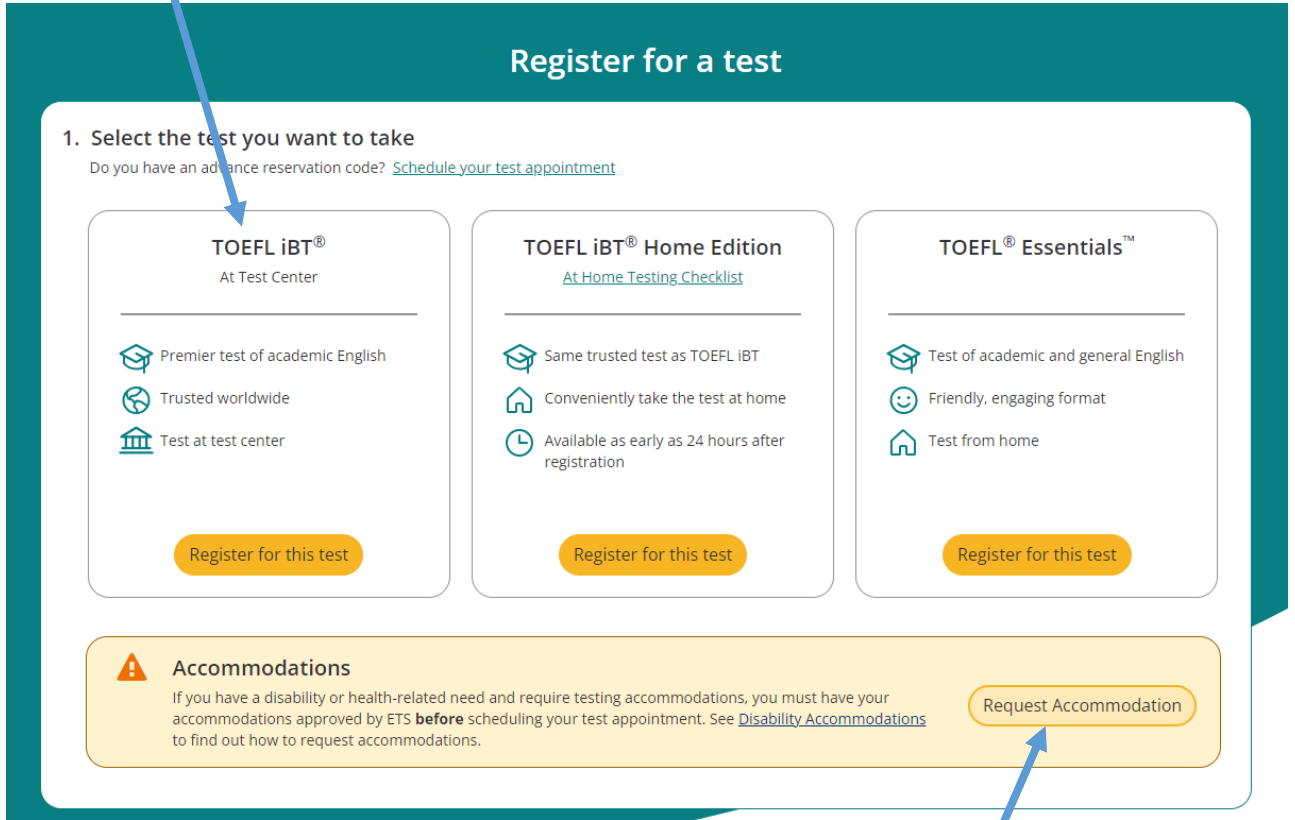


Welcome irene garcia!

You have no upcoming tests scheduled.

Register for a test

## 7. Selecciona la modalidad de tu examen > TOEFL iBT AT TEST CENTER.



**Register for a test**

1. Select the test you want to take  
Do you have an advance reservation code? [Schedule your test appointment](#)

**TOEFL iBT®**  
At Test Center

- Premier test of academic English
- Trusted worldwide
- Test at test center

Register for this test

**TOEFL iBT® Home Edition**  
[At Home Testing Checklist](#)

- Same trusted test as TOEFL iBT
- Conveniently take the test at home
- Available as early as 24 hours after registration

Register for this test

**TOEFL® Essentials™**

- Test of academic and general English
- Friendly, engaging format
- Test from home

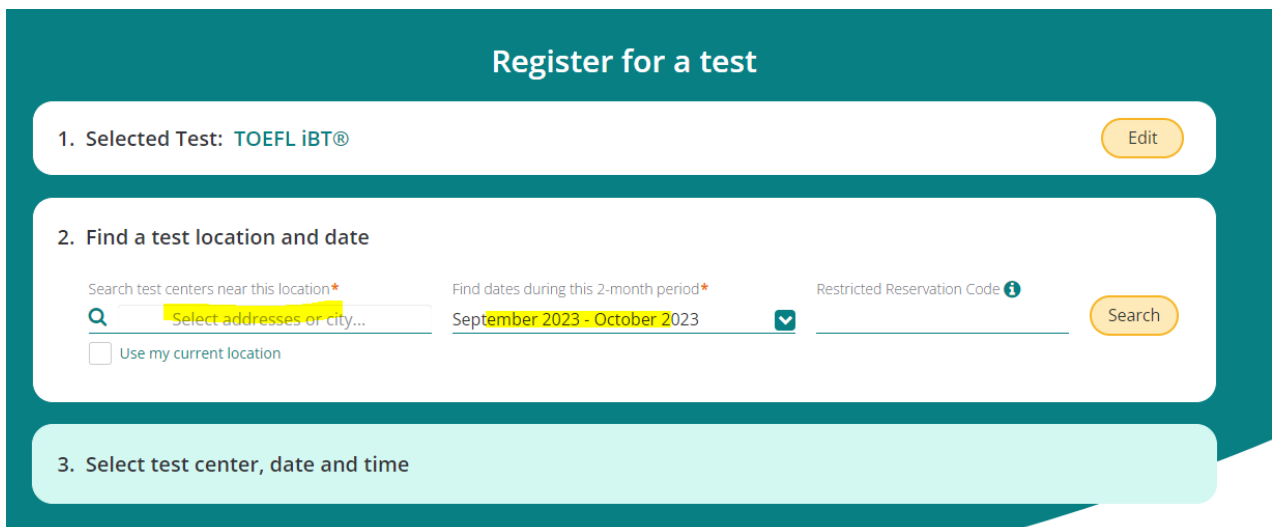
Register for this test

**Accommodations**  
If you have a disability or health-related need and require testing accommodations, you must have your accommodations approved by ETS **before** scheduling your test appointment. See [Disability Accommodations](#) to find out how to request accommodations.

Request Accommodation

Si requieres de alguna adaptación especial para tu examen, por favor, solicítalo a través de esta opción.

## 8. Selecciona la ubicación donde deseas presentarte al examen, y el período preferido para realizarlo.



**Register for a test**

1. Selected Test: TOEFL iBT® Edit

2. Find a test location and date

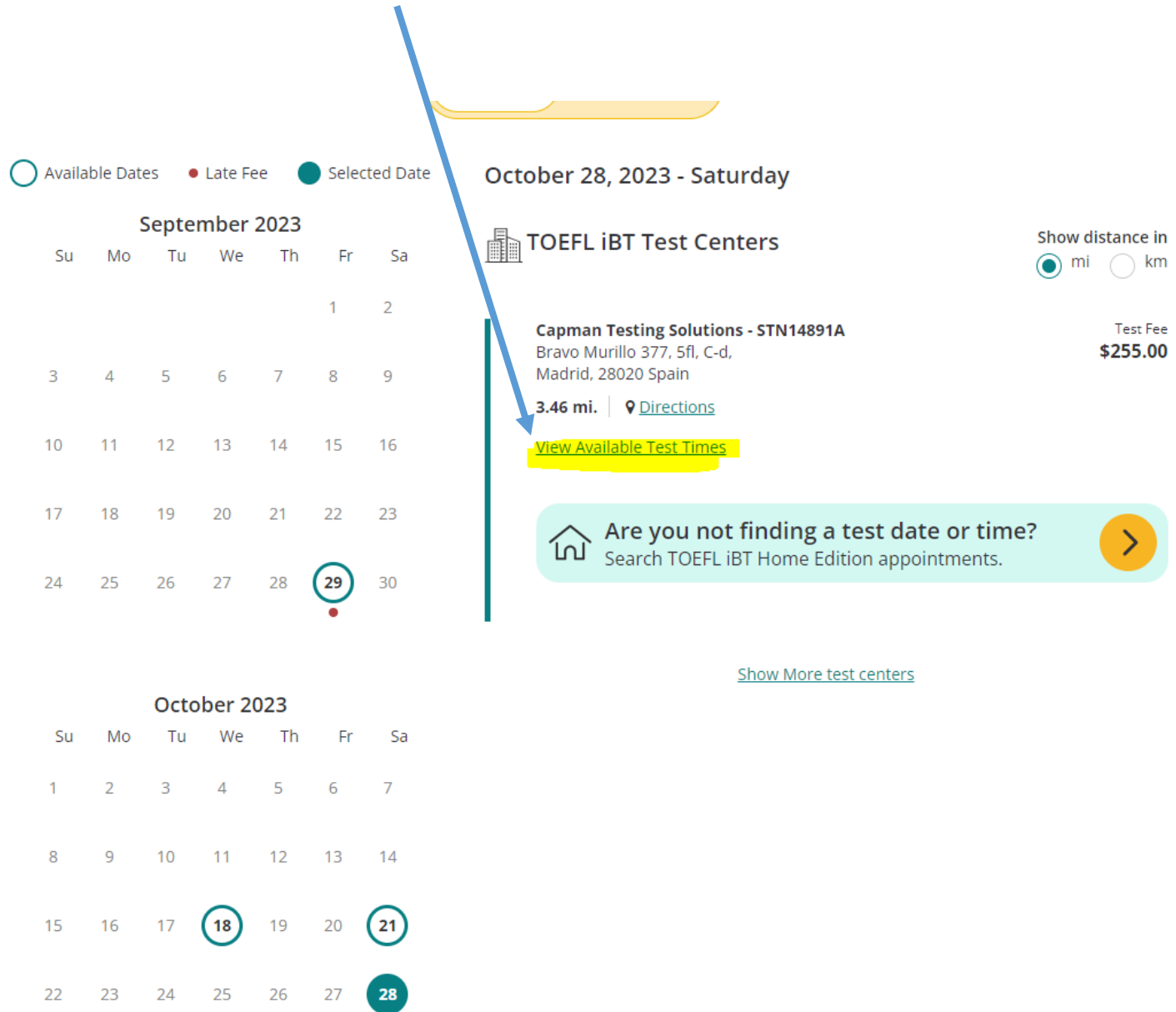
Search test centers near this location\* Find dates during this 2-month period\* Restricted Reservation Code ⓘ

Search

Use my current location

3. Select test center, date and time

9. Selecciona en el calendario el día y centro en el que realizar tu examen. Haz click en **View Available Test Times** para elegir la hora de tu examen.



○ Available Dates ● Late Fee ● Selected Date

October 28, 2023 - Saturday

TOEFL iBT Test Centers

Capman Testing Solutions - STN14891A  
Bravo Murillo 377, 5fl, C-d,  
Madrid, 28020 Spain

3.46 mi. | [Directions](#)

**View Available Test Times**

Test Fee **\$255.00**

Are you not finding a test date or time?  
Search TOEFL iBT Home Edition appointments.

[Show More test centers](#)

September 2023

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28



10. En esta página se te pedirá que **revises tu Número de identificación dado, así como el resto de datos personales aportados**. Al final de la página haz click en el botón **Continue**.

🕒 Time remaining before seat is released : 59 mins 33 secs

information

information

Test	Test Center and Location	Test Date and Time	Test Fee
TOEFL iBT	Capman Testing Solutions (STN14891A) Bravo Murillo 377, 5fl, C-D, Madrid, 28020, Spain	October 28, 2023 9:00 AM	\$255.00

### Enter Your ID Information



Your identification (ID) requirements for the **TOEFL iBT** or **TOEFL Essentials** tests depend on where you plan to test and your **country of citizenship**. We strongly encourage you to provide your **passport or national ID number** during registration, rather than any other type of ID.

If you plan to study, work, or settle in Australia or the United Kingdom, you must provide a passport or national ID, as required by the immigration authorities in those countries.



The selected ID must be brought with you on the day of the test.

[ID Requirements](#)

#### Select one

Passport  National ID  Driver's License  Other ID

Country:\*

Spain 

ID:\*

\_\_\_\_\_

Send me updates and special offers about ETS products and services.

Cancel Registration

Continue

11. **Revisa nuevamente la información aportada** y si todo es correcto haz click en el botón **Continue** al final de la página.

🕒 Time remaining before seat is released : 55 mins 37 secs

## Register for Your Test

✔  
ID & Personal Information

●  
Background Information

○  
Score Recipients

○  
Review Registration


Test	Test Center and Location	Test Date and Time	Test Fee
TOEFL iBT	Capman Testing Solutions (STN14891A) Bravo Murillo 377, 5fl, C-D, Madrid, 28020, Spain	October 28, 2023 9:00 AM	\$255.00

### Background Information

**⚠** Please respond to the questions below.

If you are participating in the TOEFL Search Service, this information will help institutions find you.

If you are not participating, your responses will be used for research purposes only, and will not be communicated to any institution or agency.



Your background information will help institutions find you and reach out to you.

**In what country or countries do you hope to study, work or settle? (You may select more than one response.)** \*

Max selected count: 5

Canada ✕

**What is your next level of study?\***

Graduate/postgraduate program ▼

**What is your desired field of study?\***

Accounting ▼

Indicate your intended date of enrollment \*

12. Selecciona cómo deseas recibir el Score Report. (certificado con tu resultado).

🕒 Time remaining before seat is released : 53 mins 42 secs

## Register for Your Test

✔  
ID & Personal Information


✔  
Background Information

●  
Score Recipients

○  
Review Registration

Test	Test Center and Location	Test Date and Time	Test Fee
TOEFL iBT	Capman Testing Solutions (STN14891A) Bravo Murillo 377, 5fl. C-D. Madrid. 28020. Spain	October 28, 2023 9:00 AM	\$255.00

### Free Score Recipients (Up to Four Institutions)



ETS will send your scores to up to four score recipients at no additional cost. Do not include yourself as a recipient.

You can add, delete or change your score recipients before 10:00pm, local test appointment time, the day before your test. After that time, you can request your score reports be sent to additional institutions or agencies for an additional fee.


To search for a score recipient, enter information such as institution name or code, country, province/state, city, or ZIP/postal code. Select your score recipient from the search results and click "Add". You can add up to 4 score recipients as part of your test registration.

**Add a Score Recipient**

Enter search criteria such as institution name or code,...

Add

### Your Personal Score Report Preference



ETS will send a free score report to you.

Your scores will be available online approximately 4-8 days after the test. If you opt to receive a printed copy, it will be mailed to you automatically.

Select how you would like to receive your score report.\*

- Online score report **only**
- Online score report **and** a paper copy mailed to you
- Online score report **and** a paper copy mailed to you **via express shipping (\$25)**

📄 [Estimated Delivery Times](#)

Cancel Registration

Back

Continue

**13.** En esta página podrás revisar si tu matrícula es correcta.  
**Importante! Escribe en el cuadro de Agent ID este código:**  
**ESP1000201**

Una vez lo escribas aparecerá debajo Capman Testing Solutions, y podrás acceder al descuento de los 10\$

🕒 Time remaining before seat is released : 50 mins 51 secs



Score Recipients

Edit



Score Reporting Preference for Yourself

Edit

Online Score Report Only

### Did anyone assist you during registration?

If you are working with an agent or consultant who has provided you with a code, please enter it below:

Agent ID:

ESP1000201

**Company:** Capman Testing Solutions

### Acknowledgment

🖨️ Print



By checking the box below, you agree to the policies set forth on the TOEFL website and in the *TOEFL Information Bulletin*, specifically those concerning test administration, payment of fees, the reporting of scores, the confidentiality of test questions and the reschedule and cancel policies. You also certify that you (or your minor child) are the person who will take the test as described in this registration. Please review the ETS Terms and Conditions at the [ETS Terms](#), the Privacy and Security Notice at the [Privacy Notice](#).

This Acknowledgment contains the terms and conditions between you and Educational Testing Service ("ETS," "we," "us," "our") for ETS' testing products and services (the "Testing Services"). They apply to all actions you take in connection with the Testing Services, including creating an online account, providing personal information to ETS, registering or paying for a test, requesting services relating to the test, taking a test, requesting or receiving test scores.

14. En esta página encontrarás material de preparación. Si lo deseas, también puedes adquirirlo a través de [Capman](#). Si no quieres adquirir nada en este momento, continúa haciendo click en el botón **Continue**.

⌚ Time remaining before seat is released : 47 mins 14 secs

## Shop for Test Preparation

**Get the Right Prep for the Right Test**

Choose from practice tests, test guides, and prep courses created by the makers of the TOEFL iBT test. They are the best products available to help you prepare for the TOEFL iBT tests.



**⚠ Remember to check system requirements before purchase. There are no refunds or returns for test prep materials.**

### 🌟 Registration Special: TOEFL Practice Tests

Prepare with TOEFL Practice Tests that are exclusively available during test registration.

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[✕ Clear Selection](#)

	<b>TOEFL<sup>®</sup> Practice Online Volume 31</b> The TOEFL iBT <sup>®</sup> Complete Practice Test simulates the real TOEFL iBT <sup>®</sup> testing experience with real past test questions from all four sections. <a href="#">➕ Show more</a>		<b>\$29.00</b> <input type="checkbox"/> Add to Cart
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Practice Tests ⌵

Guides and Books ⌵

Courses ⌵

TOEFL<sup>®</sup> Value Packs ⌵

[Cancel Registration](#) [Back](#) [Continue](#)




**15. ¡Ya casi has acabado!** Esto es un resumen de tu matrícula, y es muy importante que introduzcas aquí el siguiente código promocional para descontar los 10\$ de tu matrícula.

El código promocional es **CAPMANTOEFL2023**

Escríbelo aquí y haz click en **Apply**.

## Shopping Cart

### Test Registration and Services

 TOEFL Test Registration	<b>TOEFL iBT</b> Test Date/Time: Saturday October 28, 2023 - 9:00 AM Test Center: Capman Testing Solutions (STN14891A) Bravo Murillo 377, 5fl, C-D Madrid, 28020 ES	 	\$255.00 - \$10.00 CAPMANTOEFL2023 applied ( <a href="#">Remove</a> ) \$245.00
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Continue Shopping

### Order Summary

Promotion / Voucher Code



Apply

El código de bono/promocional "CAPMANTOEFL2023" se ha aplicado

Items (1):	\$255.00
Taxes:	\$0.00
Discounts:	- \$10.00
<b>Total Amount:</b>	<b>\$245.00</b>

Proceed to Payment

### Tips for Making Your Payment


  


If you are using a **credit/debit card**, be sure to enter the cardholder's billing address and the 3- or 4-digit card verification value (CVV) correctly.

If you are using **Visa®** or **MasterCard®** and your card-issuing bank participates

**16.** Y por último, selecciona el método de pago de tu matrícula, eligiendo entre las opciones ofrecidas:

Select a payment method.

 **PayPal** Pay in 4 interest-free payments of \$61.25. [Learn more](#)

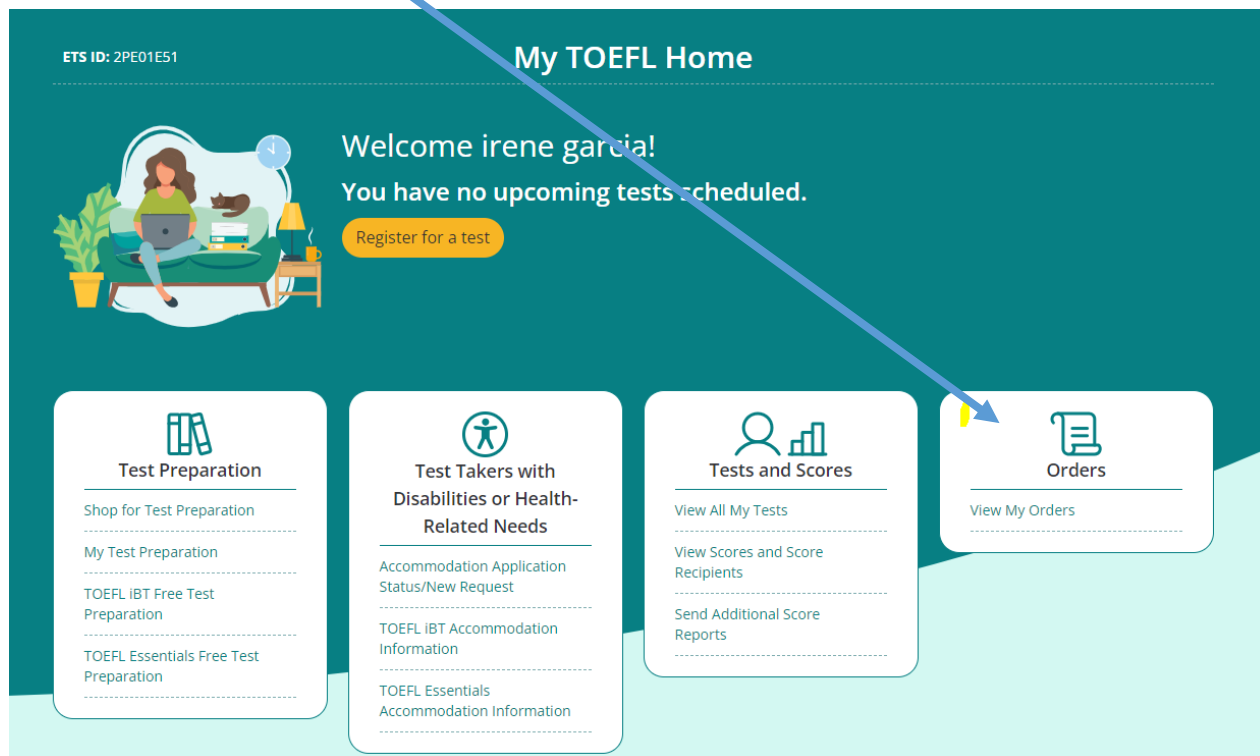

Credit Card


PayPal

Accepted Payment Types



17. Una vez realices el pago, recibirás un email de confirmación con tu matrícula. También podrás ver tu pedido desde tu área personal, en la opción **ORDERS**.



Si tienes dudas antes de tu matrícula o durante el proceso de matrícula explicado en este manual, por favor contáctanos en [info@capman.es](mailto:info@capman.es) indicando en el asunto MATRICULA IBT COMILLAS.

**IMPORTANTE!** Una vez finalices tu matrícula, **CAPMAN** no podrá realizar ninguna gestión. Para cualquier consulta que tengas deberás dirigirte a la ETS a través de [toefl@ets.org](mailto:toefl@ets.org)